

To

Mr Ernesto Ottone R.
Assistant Director General
Sector for Culture
United Nations Educational, Scientific and Cultural Organization
7, Place de Fontenoy
75352 Paris SP
France

From:

Ms Kristiina Alliksaar
Secretary General of the Ministry of Culture
Ministry of Culture
23, Suur-Karja St.15076 Tallinn
Estonia

10 February 2025

Dear Assistant Director General,

Ref.: Contribution in favour of the UNESCO Heritage Emergency Fund to support the programme for Heritage Emergency Preparedness and Response.

The Ministry of Culture of Estonia is pleased to provide a contribution of EUR 10,000 (Ten thousand Euros) (hereafter referred as the "Funding Contribution") to support UNESCO's activities related to the programme for Heritage Emergency Preparedness and Response (hereafter referred as "the Programme").

The Ministry of Culture of Estonia understands that the Funding Contribution will be credited to a Special Account (hereafter referred as "the Fund") managed by UNESCO to support the above-mentioned Programme. The Financial Regulations of the Fund constitute the annex 1 to the present agreement.

The Ministry of Culture of Estonia agrees to pay UNESCO the Funding Contribution on condition that UNESCO:

1. Uses the Funding Contribution for the purpose of the Programme;
2. Provides to the Ministry of Culture of Estonia, upon request, with written confirmation of receipt of the Funding Contribution and statement specifying that the Funding Contribution will be used for the purpose(s) of the Programme;
3. Provides a consolidated financial report of the Fund, as well as consolidated narrative report on the progress of the activities implemented through the Fund, in accordance with UNESCO procedures for multi-donor contributions under a special account. Reports shall be sent to all donors in a standard format;
4. Provides a final narrative report and a final consolidated financial report to the Ministry of Culture of Estonia upon termination of the Programme and related closure of the Fund.

The Ministry of Culture of Estonia understands that in accordance with UNESCO procedures for multi-donor contributions under a special account any unspent balance, which may remain after the closure of the special account, shall be returned to the donors contributing to the account for the last four years, on a pro rata basis not exceeding the total amount received from each donor.

The Ministry of Culture of Estonia shall deposit the amount of 10,000 EUR in the following UNESCO account:

Account holder: UNESCO
Bank: Société Générale, Paris, France
Account n° (IBAN): FR76 3000 3033 0100 0372 9190 997
SWIFT: SOGEFRPP

Reference to be quoted in any payment instruction: **HEF 424GLO4142 EPR**

The Funding Contribution is intended to cover the direct costs of UNESCO's activities for the Programme and to contribute, at the rate of 7%, to UNESCO's expenses for the technical and administrative supervision of the Fund. It shall be subject to the internal and external auditing procedures as provided for in the financial regulations, rules and directives of UNESCO.

Please sign this letter as confirmation of the agreement set out by Ministry of Culture of Estonia and UNESCO.

The Ministry of Culture of Estonia welcomes the opportunity to cooperate with UNESCO's programme for Heritage Emergency Preparedness and Response.

Yours sincerely

Ms Kristiina Alliksaar
Secretary General of the Ministry of Culture
of Estonia

Agreed to by:

United Nations Educational, Scientific and Cultural Organization

By: _____

Name: Mr Ernesto Ottone R.

Title: Assistant Director General for Culture

Date: